

Present: Tom Dalton (Business), Jennifer Gorsky (Math & Comp. Sci.), Koonyong Kim (English), Kathleen Kramer (Engineering), Julia Medina (Langs. & Lit.), Sylvie Ngilla (Langs. & Lit.), Reyes Quezada (SOLES), Adam Siepielski (Biology), Debbie Tahmassebi (CAS Dean's office), Sandra Sgoutas-Emch (CEE, Psychological Sciences, Chair)

- 1 more meeting December 12<sup>th</sup>
- Approval of October meeting minutes; unanimously approved
  
- Revised Proposals
  - Music 333W and Music 106W – made modifications; Music 333W approved and 106W moved forward to UCC
  - Math made modifications and is now approved
  - Comment made that if significant changes have been made that the materials should return to the committee rather than being approved by the Chair; how to decide if things are significant enough? Since committee decided that it didn't need to return to the committee; if the committee decides it should return to the committee, that will be the procedure
  
- New Proposals
  - Psych 330D
    - Concern that course only considering binary objectives between genders; course seems only slightly modified from non-D version; should consider significant changes to the course to meet D criteria to address significant diversity issues
    - 0/8/1 – vote (yes/no/abstain)
  - Psych 410W – originally approved for 1 professor, want it approved for additional professors
    - Concern that on syllabus provided, there is no requirement for iterative writing and/or instructor feedback; there is a comment in the proposal that addresses multiple forms of writing but re-writes seem optional
    - Question on form does not address the issue appropriately (Q3)
    - Aside - suggestion to modify form (Q3 and LO4 to provide more explanation for people submitting the form)
    - Rejection with request to revise substantially and resubmit (0/9/0)
  - Cluster UD Capstone linked-theme Sustainability courses
    - ENVI 494W, SOCI 494W, PHIL 494W
      - Vote ENVI 494W: (9/0/0)
      - Vote PHIL 494W: (10/0/0)
      - Vote SOCI 494W: (10/0/0)
  - SPAN 311W
    - Vote (10/0/0)
  - MUSC 158
    - Submitted a while back but was “lost”
    - Concern that 100% of grade is based on attendance and learning outcomes don't connect to course grading
    - Need to connect course assessment to stated learning outcomes
    - Vote (0/9/1) - need to submit using the new form

- Study Abroad/transfer courses update
  - No D or W courses can be approved without the CCC
  - CAS Dean's office has asked for some electronic vote in the case of "emergencies" when D or W course is needed for graduation and committee is not meeting in time
    - Vote (8/2/0) acceptable/not-acceptable/abstain
  - Confusion because some study abroad courses have been given core credit without having a corresponding approved USD core course; Sandra working with SA office
- Core Conference Committee – 4 people on CCC are participating; 1<sup>st</sup> meeting is today
- CCC/UCC interface
  - When core courses are re-numbered, courses go through UCC; need better communication when those things happen
  - UCC information can be found at: [www.sandiego.edu/curriculum](http://www.sandiego.edu/curriculum) (UCC tab and resources - undergraduate course tracking page)
- Adam Siepielski will take minutes at the next meeting
- Adjourned 11:15am